



USD 320 - Wamego Public Schools Board of Education

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Michele Johnson
District 1

Ryan Hargitt
District 2

Nicolette Zeigler
District 3

Cory Meyer
District 4

Rob Pettay
District 5

Sheryl Wohler
District 6

Bruce Coleman
At-Large

Tim Winter
Superintendent

Kathryn Mayfield
Clerk of the Board

BOARD OF EDUCATION MEETING MINUTES

Wamego Public Schools
July 15, 2019, 7:00 p.m.

1. ROLL CALL

President Cory Meyer called the regular meeting of the USD 320 Board of Education to order at 7:00 p.m., Monday, July 15, 2019 at the USD 320 Professional Learning Center. Members of the board present were Bruce Coleman, Ryan Hargitt, Michele Johnson, Cory Meyer, Rob Pettay, Sheryl Wohler, and Nicolette Zeigler. Also present were Superintendent Tim Winter, Board Clerk Kathryn Mayfield, Operations Director Larry Hannan, WHS Vice-Principal Dennis Charbonneau, and WMS Vice-Principal Brian McIntosh.

2. PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance led by Rob Pettay.

3. RESOLUTION TO EXTEND TERM OF BOARD OFFICERS

Rob Pettay made a motion to adopt the resolution hereby extending the terms of the current president and vice-president until successors are elected in the 19-20 calendar year. Ryan Hargitt seconded. Motion carried 7-0.

4. ELECTION OF BOARD OFFICERS

President Election:

Bruce Coleman nominated Cory Meyer for president, Sheryl Wohler seconded. Motion carried 7-0.

Rob Pettay nominated Ryan Hargitt for president, Nicolette Zeigler seconded. Motion carried 7-0.

Nicolette Zeigler made a motion to close nominations for president. Sheryl Wohler seconded. Motion carried 7-0. Vote by a show of hands: Cory Meyer = 5; Ryan Hargitt = 2. Cory Meyer elected to president.

Vice-President:

Nicolette Zeigler nominated Ryan Hargitt for vice president; Bruce Coleman seconded. Motion carried 7-0.

Ryan Hargitt nominated Bruce Coleman for vice president; Michele Johnson seconded. Motion carried 7-0.

Nicolette Zeigler made a motion to close nominations for vice president; Cory Meyer seconded. Motion carried 7-0. Vote by show of hands: Ryan Hargitt = 6; Bruce Coleman = 1. Ryan Hargitt elected to vice president.

5. APPROVAL OF AGENDA (7:05 pm)

Bruce Coleman made a motion to approve the agenda as presented. Ryan Hargitt seconded. Motion carried 7-0.

6. CONSENT AGENDA (7:06 pm)

Rob Pettay made a motion to approve the Consent Agenda, with the exception of Item H, as presented. Sheryl Wohler seconded. Motion carried 7-0. Items on the consent agenda approved were:

- A. Approval of regular and special meeting of June 9, 10, 17 and 19, 2019 Board of Education meetings.
- B. Approval of payment of June 2019 bills.
- C. Approval of June 2019 Treasurer's and Fund Reports.
- D. Approval of KSDE June 2019 Unencumbered Cash Report.
- E. Approval of building activity fund reports for June 2019.
- F. Approval of journal entries and cash receipts for June 2019.
- G. Approve the July 15, 2019 Personnel Report.
- ~~H. Approve Supplemental and Rule X coaching recommendations for 2019-2020 (enclosure).~~
- I. Approve resolutions to establish petty cash funds for Wamego High School, Wamego Middle School, West Elementary School, Central Elementary School, Wamego Special Service's Cooperative, and the USD 320 District Office. (Enclosure)
- J. Approve resolutions to allow the establishment of activity funds for the Wamego High School, Wamego Middle School, West Elementary, and Central Elementary School. (Enclosure)
- K. Approve the mileage reimbursement rate for the 2019-2020 school year at \$0.58 per mile (State rate) effective July 1, 2019;
- L. Approval of Board designated appointments for the 2019-2020 school year:
 - Clerk of the Board – Kathryn Mayfield
 - Deputy Clerk – Kati Wolfgang
 - Treasurer – Cindy Bryson
 - KPERs Designated Agent – Kati Wolfgang
 - Federal Compliance Officer (includes Title I, Title IV, Title IX, Section 504, and all other federal programs) – Tim Winter
 - District Homeless Coordinator – Dr. Mary Kaye Siebert
 - State and Federal Food Service Designate – Cindy Bryson
 - District Freedom of Information Officer – Tim Winter
 - Truant Officers - Central Elementary – Teri Dow; West Elementary – Amy Flinn; Wamego Middle School – Travis Graber; Wamego High School – Kale Katt
 - Newspaper of Record - The Wamego Times
 - Primary Depository of Board Funds for Checking and Savings Accounts – Bank of the Flint Hills
 - Determining Official for Free and Reduced Price Meal Applications – Cindy Bryson
 - Hearing Officer for Free and Reduced Price Meal Application Appeals – Kathryn Mayfield
 - Determining Official for Free and Reduced Instructional Materials and Other Fee Reductions Based on Free and Reduced Meal Status – Cindy Bryson
 - Legal Depositories for USD 320 –Bank of the Flint Hills, Kaw Valley State Bank and Trust Company, Security Bank of Kansas City, and Landmark National Bank
 - District designated attorney: John D. Watt.
- M. Approve the following limits to be placed on district credit card use.

• VISA (5 cards)	4 @ \$3,000/ea; 1 @ \$4,000
• Wal-Mart (5 cards)	\$3,000 total
• Staples (2 cards)	\$25,000 total
• Office Depot (2 cards)	\$4,000 total
• Orscheln (2 cards)	\$2,500 total
• Dillon's (2 cards)	\$2,000 total
• CNH Capital (Kan-Equip)	\$18,000 total
• Tractor Supply (5 cards)	\$25,000 total
• Best Buy (3 cards)	\$10,000 total
• WEX Fuel Cards	\$9,000.00 total
- N. Approve the 2019-2020 contract agreement with Advocate Home Specialty Care dba Advocate (Enclosure)
- O. Approve the FY 2019-2020 Parents as Teachers Grant Award in the amount of \$30,030.
- P. Accept the \$5,000.00 donation from Wamego Sports Boosters to support the Summer Performance/Weights program.
- Q. Approve the contract with Southeast Kansas Education Service Center to provide Special Education services for hearing impaired students for 2019-2020.
- R. Approve 19-20 Calendar (minor revisions)
- S. Accept the donation from Bank of the Flint Hills of \$5,000.00 for a new Scorer's Table at WHS.

Mr. Winter briefly reviewed the coaching retirement of Jerry Johnson and the full retirement of John Schmidt at the end of the semester, thanking them for their years of service. Mr. Winter introduced the new WHS Principal Kale Katt and his wife Megan.

7. DISCUSSION OF ITEMS PULLED FROM THE CONSENT AGENDA (7:10 pm)

ITEM H - Approve Supplemental and Rule X coaching recommendations for 2019-2020: Rob Pettay asked for clarification on how coaching decisions, evaluations, changes are made. Nicolette Zeigler made a motion to approve Item H from the consent agenda. Sheryl Wohler seconded. Motion carried 7-0.

8. APPROVE HANDBOOKS (WHS FACULTY/STUDENT; WHS/WMS ACTIVITIES) (7:25 pm)

After discussion, Bruce Coleman made a motion to approve the MS/HS Activities, HS Faculty, and HS Student handbooks as presented. Ryan Hargitt seconded. Motion carried 7-0.

9. ZERO HOUR WEIGHT PROGRAM (7:56 pm)

Coach Moody and WMS AD Brian McIntosh presented an update on the Zero Hour Weight program.

10. APPROVE HEALTH INSURANCE PLAN FOR 2019-2020 (8:12 pm)

Nicolette Zeigler made a motion to approve the USD 320 health insurance plan for 2019-2020 as presented. Bruce Coleman seconded. Motion carried 7-0.

11. BOND CONSTRUCTION UPDATE (8:17 pm)

Mr. Winter presented an update on current bond projects.

12. ADOPTION OF A 1116-HOUR SCHOOL TERM FOR THE 2019-2020 SCHOOL YEAR (8:26 pm)

Ryan Hargitt made a motion to adopt the resolution of a 1116-hour school term for 2019-2020. Bruce Coleman seconded. Motion carried 7-0.

13. ADOPT THE RESOLUTION TO ESTABLISH HOME RULE BY THE BOARD OF EDUCATION

Bruce Coleman made a motion to adopt the resolution establishing Home Rule by the Board of Education. Michele Johnson seconded. Motion carried 7-0.

14. ADOPTION OF THE ENCLOSED RESOLUTION SPECIFYING THE DATES AND TIMES FOR THE USD 320 BOARD OF EDUCATION MEETINGS FOR THE 2019-2020 SCHOOL YEAR (8:27 pm)

Sheryl Wohler made a motion to adopt the resolution specifying dates and times for USD 320 board of education meetings for the 2019-2020 school year. Nicolette Zeigler seconded. Motion carried 7-0.

15. ADOPTION OF THE RESOLUTION SEEKING WAIVER of requirements by law applying to generally accepted accounting principles to USD 320 financial reports and audits. (8:28 pm)

Bruce Coleman made a motion to adopt the resolution seeking waiver of requirements by law applying to generally accepted accounting principles to USD 320 financial reports and audits. Sheryl Wohler seconded. Motion carried 7-0.

16. ADOPT THE RESOLUTION FOR ANNUAL DESTRUCTION OF OLD RECORDS

Ryan Hargitt made a motion to adopt the resolution for annual records destruction as specified. Bruce Coleman seconded. Motion carried 7-0.

17. RESCIND AND ADOPT BOARD POLICY

Bruce Coleman made a motion to adopt the resolution to rescind all previous policy and rule statements and to adopt the policy and rule statements presently in the USD 320 Policy Manual. Michele Johnson seconded. Motion carried 7-0.

18. APPOINT KASB BOARD DELEGATE FOR 2019-2020 (8:28 pm)

The board agreed that Michele Johnson would continue as the KASB Board Delegate for 2019-2020.

19. STRATEGIC PLANNING AND MTSS (8:31 pm)

Mr. Winter updated the board on recent strategic planning and MTSS meetings.

At 8:35 p.m., President Cory Meyer called for a five-minute recess.

Meeting resumed at 8:40 p.m.

20. EXECUTIVE SESSION (8:40 pm)

Bruce Coleman made a motion to go into executive session to discuss proposals for increasing base pay rates for certified staff pursuant to the exception for employer-employee negotiations under KOMA, to invite the Superintendent into executive session, and to resume the open meeting in the boardroom at 8:50 p.m. Sheryl Wohler seconded. Motion carried 7-0. Meeting was recessed at 8:41 p.m. The board returned to open session at 8:50 p.m.

At 8:50 p.m., Ryan Hargitt made a motion to extend the meeting up to 30 minutes as allowed by board policy to 9:30 p.m. Nicolette Zeigler seconded. Motion carried 7-0.

Ryan Hargitt made a motion to go into executive session to discuss a personnel performance matter pursuant to the nonelected personnel exception under KOMA, to invite the superintendent into executive session, and to resume the open meeting in the boardroom at 9:20 p.m. Bruce Coleman seconded. Motion carried 7-0. Meeting was recessed at 8:51 p.m. The board returned to open session at 9:20 p.m.

21. ADJOURN MEETING

Michele Johnson made a motion to adjourn the meeting. Bruce Coleman seconded. Motion carried 7-0. Meeting was adjourned at 9:21 p.m.

/s/ Kathryn Mayfield
Clerk of the Board

07/15/2019
Date